

Seattle ASCE YMF – Officer’s Meeting  
October 24, 2016  
Conference Call – Seattle, WA

Called to order at 12:35 PM

### Officers

- President – *Jared Nakamoto*
  - Welcome new officers and chairs
  - Goals for the year
  - Expectations
  - Leadership Event – 10/30
  
- President-Elect – *Don Nguyen*
  - Send photos of events to Don
  - Holiday Party planning
  - Transfer photos from Google to website
  
- YMF Board Representative – *Cal Bearman (absent)*
  - Section Happenings - anything new?
  
- Treasurer – *Bobbie Gilmour (absent)*
  - If you need a copy of the expense report please let Bobbie know.
  - Budget Status Update - **Checking: \$????**
  - Savings - **Savings: \$?????** (Scholarships only)
  
- Secretary – *Schyler Hect*
  - Newsletters will be sent out twice monthly
    - Deadline for announcements
      - Last Friday for beginning of month announcement
      - Second Friday for mid-month announcement
  - Please send summaries and photos to Schyler of any past events and cc/ Jared, Don and Eric
  
- Past Executive – *Courtney Davis*
  - Awards update
    - Awards committee met and sent out nominations

### Committee Chair Updates

- PSB Chairs – *Christopher Rhodes & Bianca Casem*
  - Call for volunteers
    - Most lead positions have been filled
  - Beginning to work on fundraising letter
  
- Bellevue Program Chair – *Dan Worthen (absent)*
  - October Networking report
  - November Networking date and location?
  
- Seattle Program Chair – *Shelley Collins (absent)*

- October Networking report
  - November Networking date and location?
- Community Service Chair – *Kristina Lowthian (absent)*
  - Food Lifeline Event – 10/26
  - November Event?
- Website – *Eric Knigge (absent)*
  - Provide updated bio/mug shots to Eric
- Professional Development Chair – *Romulos Ragudos*
  - Smith Tower Tour new date?
    - November 5<sup>th</sup>, 11 AM
    - 5 people so far
  - Technical Tour or other professional development event ideas?
    - Young Professional Panel with UW & SU
- Executive Panel – *Kali Dickerson*
  - Spring 2017 event date
- Sports Activities Chair – *Elyssa Dixon (absent)*
  - Winter leadership retreat
    - Held in Portland this year, will begin coordination soon
  - Soccer league
  - Other sport/activity ideas?
    - Hockey game
- SU University Liaison – *Jessica Lim (absent)*
  - Student chapter funding from Section
  - Kickoff event?
- UW University Liaison – *Eric Knigge (absent)*
  - Student chapter funding from Section
  - Kickoff event?
  - Resume workshop/Mock Interview event report
- Scholarship Chair – *Leo Moyer (absent)*
- Golf Tournament Chair – *Matt Thomas*
  - Schedule for next year?
    - Meet with Shelley
- K-12 Outreach Chair – *Nigel Lyons*
  - ASCE Lake Stevens High School Club
    - Looking for new ASCE volunteer leader
    - Contact Melissa Wu
  - Coordinating with Section K-12 Chair - Brad
  - Pacific Science Center
    - Dream Big movie premier

- Tinker Tank?
  - Volunteers needed to man booth
  - 6 month commitment, 2-4 times a month
- Federal Way School District
  - Looking for ASCE club and classroom support
  - STEM exploration night in February (around Engineering Week)
- Expand Your Horizons
  - Looking for women in STEM careers

**Action Items**

- Goals for the year - Everyone
- Decide on a date for the Holiday Party – Dan & Shelley

Meeting adjourned at 1:05 PM