

Seattle ASCE YMF – Board Meeting
March 10, 2015
Elysian Brewery, East Pike 5:30PM

Start at 6:13PM

Meeting Minutes in Italics. Action Items in Bold.

Officers (quorum met)

- President – Courtney Davis
 - 2015 PSEC Inter-Society Officers Workshop (ISOW) Saturday, May 9th at 10:30AM near Magnuson Park, Seattle. *Cal went last year so contact him if you would like to hear more about the event.*
- President-Elect – Cal Bearman
 - Positions for next year – *positions can be continued or people can try new positions as well*
 - Summer Picnic – *in June near UW this year. Last year was near SU at Volunteer Park.*
 - Idea for job shadow opportunity for students: Diana and Shane to provide sample of previous events and framework to UW/SU liasons. **Cal – Please follow up with them.**
 - WRYMC: Submit article to Region 8. **Send Cal article ideas/written articles if you have anything interesting you want to submit. Follow up with Diana to see how she feels about using her summary article on Seattle YMF website**
- YMF Board Representative – Bethy Clark (*absent*)
 - Section is moving bank account to Wells Fargo
 - Section is using Paypal. We have Square. Are we canceling? **Jared – Please confirm.**
- Treasurer – Tara Burton
 - New email account. Asceseattle.ymftreasurer@outlook.com -*Meant to allow future treasurers to see correspondence as examples as the role is passed on.*
 - US Bank Checking: \$7,586.46
 - US Bank Savings: \$100
 - WRYMC: \$1452.04 – *We will be at \$0 balance after reimbursements until we receive funds from National. If our accounting matches with Nationals, then we should be getting ~\$4000 from them. Jared to track down sponsorship from Parsons. At the next officers' meeting we can determine how the funds are allocated. Scholarship? Volunteer event? Support next year's WRYMC (Sacramento did this for Phoenix)? Support more people to attend next year? Support more people to attend other ASCE conferences?*
 - BECU Checking: \$1,988.84
 - BECU Savings: \$18,590.21
 - Have we requested out 3k from section? Received the \$1200 from Gene? - **Tara to make another request to Section for the remaining funds for this year.**
 - Tara to provide form at March Officer's meeting to close BECU Account – *Form has been given to Courtney to fill out.*
 - High interest savings – Shane and Diana – Please provide update – *Issue discussed. As this is a difficult thing to pass on year to year as a position, it is not something the treasurer position can handle. Diana can take on the commitment if she would like, the risks are not*

an issue; it is the commitment.

- *Any remaining expense reports? - Elyssa to submit expenses*
- Secretary – Don Nguyen
 - *Any old events that you need an update or photos on? - Please submit event summaries after events.*
 - *Vote on previous meeting minutes (February 2). Cal motioned. Tara seconded. Minutes passed.*
 - ***Soccer to be removed from the ASCE website calendar. Don or Elyssa to email Eric/Inna. Elyssa to submit call for members for the team for Spring.***
- Past Executive – Shane Binder (*absent*)
 - *Shane to present scholarship investment options for a vote. April Meeting. - See above*
 - *March 15 deadline for Society level committee nominations and to forward any questions on to me. - Can also talk to current CYM's in Seattle if interested.*

Committee Chair Updates

- PSB 2015 Planning Committee – Nik Gordon (*absent*) and Mike Bjork (*absent*)
- WRYMC 2015 Planning Committee – Diana Hasegan (*absent*), Inna Tasmaly (*absent*), Jared Nakamoto
 - *Materials for K-12 – extra materials can be used for future K-12 events. Idea of prepackaging Wild Flower Bomb kits for ease in transportation to locations. Connor to plan to use at K-12 events.*
 - Party
 - Budget Update
 - Input needed
 - Summary article in Section newsletter
 - *Raised the bar for future conferences through several new items: volunteer event, phone app, speaker sessions, business meeting topics, etc.*
 - *Amazing participation, great feedback.*
 - *Thanks to all volunteers for all their hard work (over 20 in total from YMF).*
 - *Thanks to section and sponsors for the financial support.*
 - *3 Award Winners: Courtney (private sector), Bethy (community service), and Melissa (ASCE activities)*
 - *Extra Funds: Table discussion for April Officers' Meeting to be able to reconcile funds with National.*
- Bellevue Program Chair – Leo Moyer (*absent*)
 - *April 6th: Looking into some options. Possibly a brewery tour at Bellevue Brewing Company.*
- Seattle Program Chair – Aaron Olson
 - *April 14th <http://johnjohnsgamerroom.com/find-us/>, maybe a game tournament?*
 - *14 YMs at March event*
 - *May 12th – I like the idea of joint event with Elyssa. Perhaps pre-game HH? Location TBD,*

maybe Elysian fields? Or Pyramid? - *Attendees to March event seem interested in the idea of a pre game HH and then attending the game together. Aaron and Elyssa to plan combined event.*

- Community Service Chair – Steve Hannan
 - March 21st? - Adopt-a-Road -10AM to 12PM with snacks or breakfast provided. **Tara to bring supplies from Redmond. Courtney/Cal/Aaron to provide or bring Wildflower Seed Bombs to use at the event.**
 - Rebuilding Together – get date on calendar and let's talk about food. - *Section is back on to coordinate the event. A law firm is paying for the event and a few volunteers, ASCE is providing the bulk of the volunteers.*
- Website – Inna Tasmaly (*absent*)
 - Award criteria
 - Meeting minutes – **Inna/Eric to upload February meeting minutes and to remove Soccer Events from calendar.**
 - Minimizing board photos.
- Professional Development Chair – Younes Nouri (*absent*)
 - “Networking 101”. Since engineers almost never get trained on how to do networking in college, having workshops/seminars to learn about the subject, will significantly help young engineers.
 - Professional Etiquette – *Gauging interest in either doing a full dinner event or an informational session (cost dependent). SU had a similar dinner. Bobbie to send contact info to Younes/Courtney from SU event.*
 - Sustainability group tour at Century Link field. They are big on waste reduction, water reduction. **Steve to send event info to Don.**
- Executive Panel – Bobbie Gilmour, Henry O'Brien (*absent*)
 - “Engineering Firms: Does Size Matter?”
 - Need to establish panel. - *See previous month's minutes for ideas of panel members. Karen from HDR. Courtney to work on the “ask” letter. Bethy may have a sample one.*
 - Budget and cost. Free for the first year. Input needed. - *If event is less than \$500, we can make it free for attendees. Expected to have 50 attendees.*
 - Venue – Seattle University – *finalized.*
 - Catering – Many appetizer options. Wine or Brewery Connections? - **Steve to email Bobbie about Standard Brewing Company. No kegs are allowed on campus. Bobbie to determine if there are other options.**
- Sports Activities Chair – Elyssa Dixon
 - Hockey with North Branch in Everett
 - Rat City Roller Girls – *Seems like there is a high interest at the networking event for this.*
 - Soccer League – *See above.*
 - Ski retreat was awesome.
 - Hike event in May? Hiking List Serve?
 - Portland wants to do a joint backpacking trip (not the same as the camping trip which they want to do again this year)
 - Sounders game again this year is an option.

- *Elyssa has options to plan for the upcoming months.*
- SU University Liaison – Trung Le (*absent*), Bobbie Gilmour
 - SU about Resume Night – *See above.*
- UW University Liaison – Wade Watkinson (*absent*)
 - Movie night got moved, TBD. Assuming end of April after spring break.
 - UW ASCE Spring Social – May TBD
 - YMF Sponsored BBQ Lunch at More Hall in late May (before Graduation)
- Scholarship Chair – Diana Hasegan (*absent*)
 - Scholarship Information included on business sized cards at PSB
 - Information included by Nik in followup email
 - Diana will send another reminder email on March 15th
 - Applications due Marh 31
 - Final selection due April 30
 - Awards Ceremony, May Section Dinner
 - When is it scheduled?
 - Are we on their agenda?
 - Judging Committee: Nik Gordon, Tony Nguyen, Schyler Hect, Lynette Sla, Diana Hasegan.
 - Any other volunteers who would like to read the applications? - *Don Nguyen would*
 - A few hours in April and a tentative call
 - One application received so far
- Golf Tournament Chair – Shelley Collins (*absent*)
- K-12 Outreach Chair – Connor Lester (and Eset Alemu (*absent*)- Section)
 - April – Engineering Rocks @ Southcenter Mall – *Emailed contact. Not heard back yet*
 - Event at Seattle Center that SEAW Attended
 - *Creating a manual for K-12 outreach. Aaron to send Connor list of WRYMC volunteer event ideas. If anyone else has previous event ideas, send it Connor's way.*
 - *Don received an ask from Highline High School District for Structural Engineers to host students at their offices. Don to send info to Connor to send out on volunteer list.*

Adjourned

Approved 2015 May 5.

Meeting ends at 6:58PM