

Seattle ASCE YMF – Board Meeting
December 15, 2014
Conference Call – Seattle, WA

Courtney began meeting at 12:00 PM

Officers (quorum met)

- President – *Courtney Davis*
 - Holiday Party – Recruit from their companies
 - Eroom – If anyone still needs access, let us know
 - Bank Account
 - WRYMC Registration – Bethy, Bobbie, Elyssa, and Morgan sponsored by YMF. Diana to look up if we are sponsored by WRYMC even though we are local.
 - Professional Development – Adam stepped down, Younes is taking up the role
 - YEPPS – February?, Nothing heard about it yet, this time last year they had it planned already
 - PSEC – Mentor Night - Thursday, Jan 15th, 6:30PM-8:30PM @ Seattle Central College, 1st floor Atrium of SAM Building (1701 Broadway, Seattle) – Same time as young professionals panel
 - Renew your membership – Please encourage renewal and sign up. No longer in the running
- President-Elect – *Cal Bearman (absent)*
 - Young Professionals Panel - Thursday, Jan 15th, 5:30PM @ University of Washington (More Hall, Room TBD)
 - Young Professionals Panel - Thursday, Jan 22nd
- YMF Board Representative – *Bethy Clark*
 - Need forms to request money for WRYMC for partial amount now, remainder later. Ask for half for YMF for now. Diana - Ask for half now. Nothing is really needed until after the New Year.
 - Tara to look into
 - Talk to Senior Accounting Manager – Shane
 - Section doesn't have community service person this year. Make sure to email Section when doing any Section events.
 - PSB announced in December meeting for volunteers
 - Bethy to find out additional info on funding for Adopt-a-Road and Rebuilding Together to see if YMF is able to make it happen
 - Rebuilding Together needs to be started immediately if we want to do that
 - Steve to contact Jessica
 - Funds Requests
 - Volunteer Coordination with Section
- Treasurer – *Tara Burton*
 - Still tracking down Community Service Money and Prize Money
 - US Bank Checking: 594.63
 - US Bank Savings: 50
 - BECU Checking: 1,988.67 (As soon as I verify all checks have been cashed, I will close this)
 - BECU Savings: (also known as Scholarship Fund): \$18,585.57
 - High Interest Savings

- US Bank Money Market can give us a 0.15% interest account instead of 0.01% with Savings
- Please let Tara know if checks are still outstanding
- Keep savings until
- Secretary – *Don Nguyen*
 - Please send summaries and photos to Don of any past events and cc/ Cal and Inna
 - CANstruction info sent to university liaisons to see if they would like to submit a team
 - Don sent a music video entry in. Once available, send to Inna for website
 - August 1st Budget Meeting approved
 - October Board meeting approved
 - Executive is spelt wrong, will update
 - Bethy motion
 - Cal seconded
- Past Executive – *Shane Binder*
 - WRYMC Awards – Last week, done
 - PSEC Awards – Due in a couple weeks, PSEC engineer of the year applied to Cal
 - Teacher award is not yet submitted. Teacher is not sure if he wants to enter
 - CYM Awards
 - Society level awards
 - Large Group, Published items, Daniel Mead, Edmond Freeman, Civil Engineer of the year, etc.
 - Panama expenses

Committee Chair Updates

- PSB 2015 Planning Committee – *Nik Gordon and Mike Bjork (absent)*
 - Finance Chair/ Fundraising Letter - \$2500 so far raised
 - School Visits – 70 teams total, 4-5 coordinated so far for visits
 - Looking for volunteers for the day of the competition
 - Open committee Positions – Public relations chair taken a week and a half ago
 - Finish by 2:30 in main room, 3:30 in storage room due to other events scheduled at Museum of Flight.
- WRYMC 2015 Planning Committee – *Diana Hasegan, Inna Tasmaly (absent), Jared Nakamoto (absent)*
 - Fundraising and budget updates
 - Polo Shirt sizes needed from committee members. Email Courtney
 - Swag Bag Helpers wanted
 - Community Service Event Help – Aaron could use some help coordinating
 - Over 25 people -> onto a waiting list
 - May want to add another event to conjunction
 - May include with a YMF February event – discussion offline
 - Volunteers needed for the banquet event, contact Mary

- Bellevue Program Chair – *Leo Moyer*
 - Holiday Party – Jared and Leo discussed food arrangements, one idea is to sell beer tickets, another idea is to subsidize to food ourselves, raffle prizes from Rein House and beer glass for trivia winner, no PA system
 - January 5th – Bake’s place in downtown Bellevue.
 - February one will be Lunchbox Lab trivia night, later than usual night event

- Seattle Program Chair – *Aaron Olson*
 - January 13th
 - Chuck’s or ~~Central Cinema?~~ – ~~Movies at the cinema may be a different month because of boring movie selection on that date.~~ Chuck’s with food trucks on the outside for appetizers. Trivia night on Tuesday also maybe.
 - Aaron to email Don about event before tomorrow.

- Community Service Chair – *Steve Hannan*
 - ~~Fare Start on Jan 31st – waiting to hear back.~~ Bicycles for Humanity Jan 24th.
 - Adopt-a-Road – contact Garth and cc Steph.
 - Rebuilding Together – contact Jessica
 - Toys for Tots at the holiday party

- Website – *Inna Tasmaly (absent), Eric (absent)*
 - Steve, Aaron, and Henry - You owe Inna a photo and/or bio for the new YMF website!!
 - Steve submitted, Aaron submitted
 - We need another round of QC and updates.
 - Send ideas to update the front page and the website in general
 - Diana - Add a google calendar?
 - Don – Add google calendar to newsletter?

- Professional Development Chair – *Younes Nouri*
 - Schedule for the year:
 - Technical tours
 - Professional Development Ideas

- Executive Panel- *Bobbie Gilmour*
 - April
 - Need to establish panel, budget, venue.
 - Seattle U (free location), currently have a list for people on the panel; need to cut down on the list to final people. Need to determine if food/beverage will be provided or not. To hear back from a contact about receiving free wine.
 - To contact Younes, Cal, Bethy, Courtney to discuss panel members
 - Can use SU catering if we want to, or get our own caterer

- Sports Activities Chair – *Elyssa Dixon*
 - Schedule for the year:
 - Soccer League – Last game for fall on Wednesday. Next season starts in New Year. To contact Don to get more people interested.
 - Winter Leadership Retreat with Portland at Mt. Hood
 - Need a rough estimate of people of who will attend
 - Will contact Don to send out invite
 - Mini golf?
 - Sounders/Mariners Game
 - During the summer

- SU University Liaison – *Trung Le(absent)/Bobbie Gilmour*
 - Younger Member Forum Panel – 22nd of January, ~30-40 people, looking for a food budget, ~\$75. Cal to contact members to be on panel soon.
 - Schedule for the year
 - LinkedIn event – The important of use for engineers
 - Seattle U game night – ?
 - Engineers week in February, not done during the actual week, may do that game night instead

- UW University Liaison – *Wade Watkinson*
 - Recap of Kick-off Event – went well, had pizza reimbursed through Nationals
 - Schedule for the year
 - January Young Professionals Panel on the 15th
 - Jan 8th Resume Night and Mock Interviews – need volunteers, HR also
 - Big Lebowski night

- Scholarship Chair – *Diana Hasegan*
 - Review Application
 - Coordinate with Maureen
 - Application uploaded to website
 - Endowment – Investment Ideas
 - Info will be sent to PSB students
 - Scholarship to be emphasized at school visits

- Golf Tournament Chair – *Shelley Collins (absent)*
 - Provide Courtney with a schedule for next year

- K-12 Outreach Chair – *Connor Lester (and Eset Alemu- Section (absent))*
 - E-week Fair – 2 people needed, same time as PSB
 - Binder of Activities
 - **Some Past Activities**
 - Jan - Family Lab day @ MOHAI
 - Feb - Engineering Fair as part of National Engineers Week (same day as PSB) @ Museum of Flight - booth \$200
 - Feb - STEM Night @ Future of Flight
 - Apr - Engineering Rocks @ Southcenter Mall
 - Jun - Seattle Center Science Expo - cancelled this year
 - Aug - Back to School @ Southcenter Mall
 - Aug - NCEES Pacific Science Center Engineering Fair
 - Eset and Connor to meet to discuss events
 - To talk to his company since they are starting a K-12 event

- YEP-PS Chair – *Henry O'Brien (absent)*
 - When do we normally receive details/ start planning?
 - February Event

*End meeting by Courtney at 1:04PM
Minutes approved 2015 February 2*