

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

Skype Meeting

September 13th, 2017

ASCE Seattle Section Board Meeting

Attendees:

Amanda Schweickert
Diana Hasegan
Erik Ellingsen
Greg Kinney
Homero Flores Cervantes
Kelli Dean
Paul Fikse
Savannah Linders
Shailee Sztern
Tony Nguyen

Meeting minutes taken by Tony Nguyen.

Meeting called to order at 4:42pm by Kelli. MOTION to approve agenda (as amended with Kelli: Region 8 conference, details from Greg regarding Region 8 travel funds surplus, WA section updates, and more details about report card. Diana: request approval of communications contract. Homero: several budget items to discuss) by Diana and seconded by Tony. Passed unanimously.

ACTION ITEM: Board to approve June meeting minutes by Friday.

Also, an idea for the future to remind board members to read minutes is to attach to agenda.

Old Business

- Prop Law – PMP and stakeholder update Kelli
 - Kelli has started a plan for the proposed law.
 - Meeting with stakeholders and getting feedback. Summarized in spreadsheet.
 - Kelli met with DOE in person. Also talked with City of Seattle.
 - **ACTION ITEM:** Kelli to coordinate with Amanda regarding proposed law.
- Report Card – Erik is leading the effort. Has completed 1st draft roster (Kick Off Meeting October.) Erik
 - Goal of kickoff meeting this Friday.
 - Coordinated with Diana this week.
 - Still gathering more volunteers.
 - **ACTION ITEM:** Erik and Kelli to ask Inland Empire and Tacoma-Olympia Section in Report Card effort.
 - Greg-Setting up a brain storming session about the report card.
- Washington Section – Western WA Section supported by Region Kelli

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- Pushing for Western WA Section as oppose to an entire WA Section.
- Greg-Setup conference call regarding Western WA Section.

New Business

Treasurer's Report and Action Items

Shailee

- Budget
 - After revisions, we have \$4k surplus.
 - MOTION to pass the 2017-2018 ASCE Seattle Section Budget by Shailee and seconded by Diana. Passed unanimously.
- Region 8 Travel Fund Surplus
 - Greg-The surplus would not affect the Region's budget if we accept.
 - Surplus is from Geographic services
 - Greg-WRYMC/Student conferences funding would be a goal of this surplus. Diana and Shailee also voice support for this assignment of money.
 - MOTION to accept the money from the Region to create a line item in the budget for distribution to the student chapter by Diana and seconded by Shailee. Passed unanimously.
- \$300 Grant Refunded to Region.
- Money Dedicated to Committee Activities
 - Need to advertise more our events to our membership due to the financial resources we approve for these events.
 - Companies to sponsor events potentially?
 - Ports and Harbor
 - Received more info regarding \$400 November loss.
 - \$500 for next year.
 - **ACTION ITEM:** Homero to ask Ports and Harbor for more info on their \$400 November 2016 loss. Particularly their bank savings amount.
 - **ACTION ITEM:** Amanda to ask about Rebuilding Together photos.
- Madison's contract. MOTION to approve the Seattle Section Communications contract for Madison Dreiger by Diana and seconded by Shailee. Passed unanimously.
- **ACTION ITEM:** Board to approve September Budget Report via e-mail.

Kelli/Greg

Homero

Membership Chair Update

Diana

- No action items
- New board Gmail e-mail accounts are online

Standing Committee Report and Action Items

A. Schweickert

- No action items
- Report attached

Branch Report and Action Items

A. Shellenberger (absent)

- Absent

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Technical Committee Report and Action Items

Homero

- Geotech Committee Name Change.
 - **ACTION ITEM:** Homero to coordinate with Diana regarding name change for Geotech group.
- DPMSS
 - **ACTION ITEM:** Board to look at the duties and procedures manual for any updates needed between now and the next board meeting.
- Report attached

YMF Report and Action Items

Cal (absent)

- Report attached

Other New Business

- Utility Plans Revisions from ASCE National Kelli
 - **ACTION ITEM:** Kelli to forward e-mail regarding utility plans revisions to Diana.
- Board meeting times Diana
 - **ACTION ITEM:** Diana to send meeting invite for board meeting to Board Members.
- Public Employee Discount? Homero
 - Diana-We are at a loss already for the meeting, so not financially feasible for the discount at this point.
 - Maybe company sponsorships of desserts? Need more ideas for income before cutting rate.
 - Potential for YMF involvement in helping sponsor students
 - **ACTION ITEM:** Diana to follow up with Cal regarding student sponsorships for monthly section meetings.
- Stag Grants Greg

Miscellaneous

- Next Board Meeting October 11th (in-person).
- Next Membership Meeting will be on October 11th.
- Meeting called to a close at 5:37 pm.
- Attached are the Board Member Reports.

STANDING COMMITTEE REPORT

Amanda Schweickert

- Audit Committee
 - No update
- Legislative Committee – Vacant
 - Report Card – Holding a kickoff meeting at the end of September/beginning of October
- Diversity Committee – Jacilyn Hayden
 - No update
- History and Heritage – Cindy Hirsch
 - History & Heritage Committee will meet for the first time this fall on Saturday, October 7th. We plan on discussing the potential for documenting the Denny Regrade as a National Historic Civil Engineering Landmark (NHCEL) and conducting general business.
 - H&H has submitted a request for funds from the Section to replace the NHCEL plaque at the Snoqualmie Falls Power Generation Station. They misplaced the old one when they renovated their overlook park. This is actually an opportunity to include the new style of plaque which has a citation related to the engineering significance. We are ready to submit that citation to the National History and Heritage Committee for their review once we know that we can afford to replace the plaque this year. Thanks for your consideration.
- House and Hospitality – Katie Sultan-Wright
 - No update
- Order of the Engineer – Amy Riley
 - No update
- Professional Practice – Ed Huston
 - No update
- Program Chair – Tara Beitler /Henry Haselton
 - No Update
- RH Thomson Scholarship – Aaron Olson/Hillary Stibbard/Amy Riley
 - Will need a recommendation for the replacement for Aaron Olson’s spot.
- Public Information – Elizabeth Guevara
 - No update
- PSEC – Paul Grant
 - Past Activities
 - None for August/September
 - Planned Activities
 - Engineering Mentor Night
 - Seattle Pacific University – October 17th 6 to 8 pm – Will be published in the October newsletter
 - PSEC is looking for volunteers to serve as coordinators for future mentor night events

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- 2018 Engineer of the Year Awards
 - Seeking any board suggestions for PSEC Engineer of the Year awards (i.e. Academic, Government, Professional)
 - YMF will provide their own nominations for the Young Engineer
- University Advisory Committee – Amy Riley
 - No update
- Washington State Board of Registration Representative – Amy Thatcher
 - No update
- EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu
 - No update
- Community Service – Shirley Wu
 - No update
- K-12 Outreach – Brad Strandquist
 - No update

TECHNICAL COMMITTEES REPORT

Homero Flores

- **Finance**
 - COPRI lost ~\$400 in the April joint meeting, they want to know if we can help them to cover for the loss. We can use the \$250 allocated to them.
 - The venue charges \$28 (/per person) + \$250 (fixed fee)
 - We typically charge our guests \$40 and we BPT's cut, we get \$37.25 (per guest).
 - So as an example:
 - With 10 guests, the venue charge is $10 \times \$28 + \$250 = \$530$ (or \$53 per person, which is a loss)
 - With 20 guests, the venue charge is $20 \times \$28 + \$250 = \$810$ (or \$40.50 per person, which is still a loss)
 - Our average attendance this year has dropped below 20 by my estimate which leads to overall loss.
- **Name change**
 - The geotech group would like to become ***Geo-Institute Seattle Chapter***, and as a subtitle, ***ASCE Seattle Section Geotechnical Group***, instead of “ASCE Seattle Section Geotechnical Group & Geo-Institute – Seattle Chapter”, as they currently are.
- **Scheduled events and news**
 - COPRI Seattle Chapter:
 - Nothing announced
 - GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter

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- Oct 20th, Portland Fall Short course – ASCE Oregon.
- Sep 28th @ 5:30, monthly dinner meeting, talk about *Swift No. 2 Dam Failure (Cowlitz County PUD Washington)*
- URBAN DEVELOPMENT AND TRANSPORTATION
 - Nothing announced
- SEAW
 - September 26th @ 5:00, monthly meeting, talk about *The Waterfront in Seattle.*
 - September 14th and 19th, the South Central and Southwest chapters have monthly meetings. Check www.seaw.org for more details.
- SUSTAINABILITY
 - New Chair and Vice Chair, Bruce Erickson and Bethy Clark, respectively, for the 2017-2018 period.
- WRE
 - September 21st @ noon, monthly lunch meeting, talk about the Latest Research Results for Bio-retention Soils (Analysis of Bioretention Soil Media for Improved Nitrogen, Phosphorus, and Copper Retention).

YOUNGER MEMBERS FORUM

Cal Bearman

- **Past Events**
 - June 23 – Seattle Mariners Game
 - A group of fifteen younger members got together for happy hour refreshments at Pyramid Ale House and then watched the Mariner's take on the Houston Astros at Safeco Field. Everyone had a great time connecting before the summer. The evening was finished off with fireworks over the field.
 - August 4th-6th – Younger Member Leadership Symposium
 - The 2017 Younger Member Leadership Symposium (YMLS) was from August 4-6 at ASCE Headquarters in Reston, Virginia. Approximately 50 YMs from across the nation were in attendance, including Elyssa Dixon from the Seattle Section. Members attended a tour of Washington, D.C. For the remainder of the program, various sessions on leadership were held, including sessions on communication styles, personal vision, emotional intelligence, and personal branding. August 3-5, 2018 is the timeline for next year's YMLS.
 - August 18 – 4th Annual ASCE/SEAW Joint Golf Tournament
 - ASCE and SEAW held a joint annual golf tournament on Friday, August 18th, 2017 at Willows Run Golf Club. Members brought their clients and colleagues for a fun afternoon of golfing, networking and friendly competition!

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- September 9 – September Community Service Event – Storm Drain Marking at Heritage Park
 - Seven younger members were on hand to help educate Renton residents in pollution prevention techniques. They marked storm drains with "Only Rain Down the Drain" decals, while expanding their stormwater knowledge and distribute educational materials to the public. Volunteering was followed by a BBQ Picnic in the park.
- September 10 – Puget Sound Professional Chapter EWB Kickball
 - The YMF got together and played kickball in the Engineers Without Borders tournament at Woodland Park. A group of 12 younger members and friends spent the afternoon playing kickball and raising money for EWB's three international projects.
- **Upcoming Events**
 - Saturday, September 16 - Tacoma-Olympia and Seattle YMF group hike in the Cascades
 - Tuesday, September 19 - Networking Presentation
 - Tuesday, September 26 - Eastside Networking at Tavern Hall
 - Thursday, October 12 - Executive Forum
- **Committee Activities**
 - On-going soccer league
- **Action Items**
 - None